


Agenda Summary Report (ASR)

Franklin County Board of Commissioners

DATE SUBMITTED: July 27, 2020	PREPARED BY: Kathleen Neuman, Associate Engineer
Meeting Date Requested: August 4, 2020	PRESENTED BY: Craig Erdman, PE, County Engineer 
ITEM: (Select One) <input checked="" type="checkbox"/> Consent Agenda <input type="checkbox"/> Brought Before the Board Time needed:	
SUBJECT: Resolution to approve a Local Agency Project Prospectus and Supplement No. 5 to the Local Agency Agreement with Washington State Department of Transportation (WSDOT) for County Road Project (CRP) 605– Pasco-Kahlotus Reconstruction/Overlay II project.	
FISCAL IMPACT: Both the Federal Highway Administration (FHWA) Bridge Program and the County Road Administration Board (CRABoard) Rural Arterial Preservation (RAP) awarded a total of \$2,688,100 towards the construction of the Pasco-Kahlotus Reconstruction/Overlay II project. Both grants will require a local match of a total of \$334,305. The total estimated cost of construction is \$3,022,405 including staff time. Public Works has budgeted \$334,305 funds in County Road line 595.12 and 595.30 towards the construction of this project. This project is included in the 2020 Annual Construction & Major Equipment Purchases (Resolution 2019-375).	
BACKGROUND: March 13, 2013, Resolution 2013-098 created CRP 605 – Pasco-Kahlotus Reconstruction/Overlay II project. This project proposes to upgrade the existing two-lane roadway between MP 5.92 (Peterson Road) and MP 8.93 (east of Ice Harbor Road) to provide safety, mobility, drainage, and access improvements. Approximately half the project's roadway will be reconstructed to remove substandard vertical curves and resolve sight distance issues. The entire project's roadway length will be widened and overlaid with asphalt. Thus, bring up this 3.01 mile segment of roadway to an all-weather road. Public Works is requesting to obligate the remaining \$1,168,100 of FHWA construction funds in order to move forward with the construction of the Pasco-Kahlotus Reconstruction/Overlay II project. Construction is scheduled to begin in the early spring of 2021. At this time, Public Works ask to sign the required submittals of the Local Agency Project Prospectus and supplement to the Local Agency Agreement for this project.	
RECOMMENDATION: Approve attached Resolution, Project Prospectus, and Supplement between Franklin County and WSDOT.	
COORDINATION: This agenda item was discussed with Matt Mahoney, Public Works Director and Keith Johnson, County Administrator, whom has concurred with our recommendation.	
ATTACHMENTS: (Documents you are submitting to the Board) 1. Resolution 2. Project Prospectus 3. Supplement No 5 to the Local Agency Agreement – 2 originals	


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HANDLING / ROUTING: (Once document is fully executed it will be imported into Document Manager. Please list name(s) of parties that will need a pdf)

1. Copy of Resolution, original Project Prospectus and 2 original supplements to the Local Agency Agreements to Kathleen Neuman (Public Works)

I certify the above information is accurate and complete.





Matt Mahoney, Public Works Director

FRANKLIN COUNTY RESOLUTION NO. _____

BEFORE THE BOARD OF COMMISSIONERS
OF FRANKLIN COUNTY, WASHINGTON

***CRP 605 – PASCO-KAHLOTUS ROAD RECONSTRUCTION/OVERLAY II
APPROVE LOCAL AGENCY FEDERAL AID PROJECT PROSPECTUS AND
LOCAL AGENCY AGREEMENT SUPPLEMENT NO. 5 BETWEEN FRANKLIN COUNTY
AND WASHINGTON STATE DEPARTMENT OF TRANSPORTATION***

WHEREAS, pursuant to RCW 36.01.010 and RCW 36.32.120 the legislative authority of each county is authorized to enter into contracts on behalf of the county and have the care of county property and management of county funds and business; and

WHEREAS, the Board of Franklin County Commissioners constitutes the legislative authority of Franklin County and desires to approve the attached prospectus and enter into the attached agreement as being in the best interest of Franklin County.

NOW, THEREFORE, BE IT RESOLVED that the attached Local Agency Federal Aid Project Prospectus and Local Agency Agreement Supplement No. 5 for CRP 605 – Pasco-Kahlotus Road Reconstruction/Overlay II between Franklin County and Washington State Department of Transportation are hereby approved by the Board, and

BE IT FURTHER RESOLVED, that the Chairman of the Board of Franklin County Commissioners be, and hereby is, authorized to sign a Local Agency Federal Aid Project Prospectus and a supplement to the Local Agency Agreement between Washington State Department of Transportation and Franklin County on behalf of Franklin County.

APPROVED this _____ day of _____, 2020

BOARD OF COUNTY COMMISSIONERS
FRANKLIN COUNTY, WASHINGTON

Chair

Chair Pro Tem

Member

Attest:

Clerk of the Board



Local Agency Federal Aid Project Prospectus

	Prefix	Route	()	Date	August 4, 2020
Federal Aid Project Number	STPR	F115	003	DUNS Number	556851459
Local Agency Project Number	CRP 605	(WSDOT Use Only)		Federal Employer Tax ID Number	91-6001315
Agency Franklin County		CA Agency <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	Federal Program Title <input checked="" type="checkbox"/> 20.205 <input type="checkbox"/> Other		
Project Title Pasco-Kahlotus Road Reconstruction/Overlay II		Start Latitude N 46-16-56.28 End Latitude N 46-17-03.11		Start Longitude W 118-57-08.28 End Longitude W 118-53-21.42	
Project Termini From-To Peterson Road W. of Ice Harbor Road		Nearest City Name Pasco		Project Zip Code (+4) 99301-9699	
Begin Mile Post 5.92	End Mile Post 8.93	Length of Project 3.01 miles		Award Type <input checked="" type="checkbox"/> Local <input type="checkbox"/> Local Forces <input type="checkbox"/> State <input type="checkbox"/> Railroad	
Route ID	Begin Mile Point	End Mile Point	City Number n/a	County Number 11	County Name Franklin
WSDOT Region South Central Region	Legislative District(s) 9		Congressional District(s) 4		Urban Area Number n/a

Phase	Total Estimated Cost (Nearest Hundred Dollar)	Local Agency Funding (Nearest Hundred Dollar)	Federal Funds (Nearest Hundred Dollar)	Phase Start Date	
P.E.	204,300	27,600	176,700	Month April	Year 2013
R/W	240,000	32,400	207,600	May	2016
Const.	3,022,400	1,854,300	1,168,100	Sept	2020
Total	3,466,700	1,914,300	1,552,400		

Description of Existing Facility (Existing Design and Present Condition)

Roadway Width 26'	Number of Lanes 2
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Pasco-Kahlotus Road is rural Major Collector that runs northwest/southeast in the eastern part of the County. The road surface is paved with BST for a total road width of 26 feet (shoulder to shoulder). The horizontal alignment is good. The vertical alignment does not meet current AASHTO standards.

Description of Proposed Work

Description of Proposed Work (Attach additional sheet(s) if necessary)

The project will upgrade an existing two-lane roadway to provide safety, mobility, and approach improvements. The improvements will consist of reconstructing a portion of the roadway to correct vertical sight distance issues, pavement widening and overlay for the total length of the project, roadway-related stormwater facilities, and address clear zone issues

Local Agency Contact Person Craig Erdman, PE		Title County Engineer		Phone 509-545-3514	
Mailing Address 3416 Stearman Avenue		City Pasco		State WA	Zip Code 99301
Project Prospectus	By _____ Approving Authority				
	Title Franklin County Engineer				Date

Agency Franklin County	Project Title Pasco-Kahlotus Road Reconstruction/Overlay II	Date August 4, 2020
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Type of Proposed Work

Project Type (Check all that Apply)			Roadway Width 34'	Number of Lanes 2
<input type="checkbox"/> New Construction	<input type="checkbox"/> Path / Trail	<input checked="" type="checkbox"/> 3-R		
<input type="checkbox"/> Reconstruction	<input type="checkbox"/> Pedestrian / Facilities	<input type="checkbox"/> 2-R		
<input type="checkbox"/> Railroad	<input type="checkbox"/> Parking	<input type="checkbox"/> Other		
<input type="checkbox"/> Bridge				

Geometric Design Data

Description	Through Route	Crossroad
Federal Functional Classification	<input type="checkbox"/> Principal Arterial	<input type="checkbox"/> Principal Arterial
	<input type="checkbox"/> Minor Arterial	<input type="checkbox"/> Minor Arterial
	<input type="checkbox"/> Collector	<input type="checkbox"/> Collector
	<input checked="" type="checkbox"/> Major Collector	<input type="checkbox"/> Major Collector
	<input type="checkbox"/> Minor Collector	<input type="checkbox"/> Minor Collector
	<input type="checkbox"/> Local Access	<input type="checkbox"/> Local Access
	<input type="checkbox"/> Urban	<input type="checkbox"/> Urban
	<input checked="" type="checkbox"/> Rural	<input type="checkbox"/> Rural
	<input type="checkbox"/> NHS	<input type="checkbox"/> NHS
Terrain	<input type="checkbox"/> Flat <input checked="" type="checkbox"/> Roll <input type="checkbox"/> Mountain	<input type="checkbox"/> Flat <input type="checkbox"/> Roll <input type="checkbox"/> Mountain
Posted Speed	55	
Design Speed	55	
Existing ADT	984	
Design Year ADT	1201	
Design Year	2033	
Design Hourly Volume (DHV)	200	

Performance of Work

Preliminary Engineering Will Be Performed By Franklin County Public Works	Others 5 %	Agency 95 %
Construction Will Be Performed By Contractor	Contract 100 %	Agency % %

Environmental Classification

<input type="checkbox"/> Class I - Environmental Impact Statement (EIS)	<input checked="" type="checkbox"/> Class II - Categorically Excluded (CE)
<input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreement	<input checked="" type="checkbox"/> Projects Requiring Documentation (Documented CE)
<input type="checkbox"/> Class III - Environmental Assessment (EA)	
<input type="checkbox"/> Project Involves NEPA/SEPA Section 404 Interagency Agreements	

Environmental Considerations

Limited to none. Majority of work occurs within existing roadway prism.

Agency Franklin County	Project Title Pasco-Kahlotus Road Reconstruction/Overlay II	Date August 4, 2020
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Right of Way

<input type="checkbox"/> No Right of Way Needed * All construction required by the contract can be accomplished within the exiting right of way.	<input checked="" type="checkbox"/> Right of Way Needed <input checked="" type="checkbox"/> No Relocation <input type="checkbox"/> Relocation Required
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Utilities <input type="checkbox"/> No utility work required <input type="checkbox"/> All utility work will be completed prior to the start of the construction contract <input type="checkbox"/> All utility work will be completed in coordination with the construction contract	Railroad <input checked="" type="checkbox"/> No railroad work required <input type="checkbox"/> All railroad work will be completed prior to the start of the construction contract <input type="checkbox"/> All the railroad work will be completed in coordination with the construction contract
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Description of Utility Relocation or Adjustments and Existing Major Structures Involved in the Project

Underground telephone to be relocated as needed for new slopes - working with CenturyLink.
Existing utilities poles will be evaluated on a case by case - working with Franklin County PUD.

FAA Involvement

Is any airport located within 3.2 kilometers (2 miles) of the proposed project? ☐ Yes ☒ No

Remarks

This project has been reviewed by the legislative body of the administration agency or agencies, or it's designee, and is not inconsistent with the agency's comprehensive plan for community development.

Agency Chairman, Franklin County Commissioners

Date

By _____
Mayor/Chairperson



Agency FRANKLIN COUNTY		Supplement Number 5
Federal Aid Project Number STPR-F115(003)	Agreement Number LA 7993	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

The Local Agency requests to supplement the agreement number noted above.

All provisions in the basic agreement remain in effect except as modified by this supplement.

The Local Agency certifies that it is not excluded from receiving Federal funds by a Federal suspension or debarment (2 CFR Part 180). Additional changes to the agreement are as follows:

Project Description

Name Pasco-Kahlotus Road Reconstruction/Overlay II

Length 3.01 miles

Termini Milepost 5.92 to Milepost 8.93

Description of Work ☒ No Change

Reason for Supplement

Obligate funds for Construction

Are you claiming indirect cost rate? ☐ Yes ☒ No

Project Agreement End Date 12/31/2025

Does this change require additional Right of Way or Easements? ☐ Yes ☒ No Advertisement Date: 9/10/2020

Type of Work		Estimate of Funding				
		(1) Previous Agreement/Suppl.	(2) Supplement	(3) Estimated Total Project Funds	(4) Estimated Agency Funds	(5) Estimated Federal Funds
PE 86.5 %	a. Agency	187,765.00		187,765.00	25,348.00	162,417.00
	b. Other Consultant	15,000.00		15,000.00	2,025.00	12,975.00
Federal Aid Participation Ratio for PE	c. Other			0.00		
	d. State	1,500.00		1,500.00	203.00	1,297.00
	e. Total PE Cost Estimate (a+b+c+d)	204,265.00	0.00	204,265.00	27,576.00	176,689.00
Right of Way 86.5 %	f. Agency	35,943.00		35,943.00	4,852.00	31,091.00
	g. Other Consultant	111,000.00		111,000.00	14,985.00	96,015.00
Federal Aid Participation Ratio for RW	h. Other Property Compensation	90,500.00		90,500.00	12,217.00	78,283.00
	i. State	2,500.00		2,500.00	338.00	2,162.00
	j. Total R/W Cost Estimate (f+g+h+i)	239,943.00	0.00	239,943.00	32,392.00	207,551.00
Construction 86.5 %	k. Contract		1,345,405.00	1,345,405.00	181,630.00	1,163,775.00
	l. Other Contract - Other Funding		1,520,000.00	1,520,000.00	1,520,000.00	
	m. Other			0.00		
Federal Aid Participation Ratio for CN	n. Other		0.00	0.00	0.00	0.00
	o. Agency		152,000.00	152,000.00	152,000.00	0.00
	p. State		5,000.00	5,000.00	675.00	4,325.00
	q. Total CN Cost Estimate (k+l+m+n+o+p)	0.00	3,022,405.00	3,022,405.00	1,854,305.00	1,168,100.00
	r. Total Project Cost Estimate (e+j+q)	444,208.00	3,022,405.00	3,466,613.00	1,914,273.00	1,552,340.00

The Local Agency further stipulates that pursuant to said Title 23, regulations and policies and procedures, and as a condition to payment of the Federal funds obligated, it accepts and will comply with the applicable provisions.

Agency Official

Washington State Department of Transportation

By
Title

By
Director, Local Program
Date Executed

Agency FRANKLIN COUNTY		Supplement Number 5
Federal Aid Project Number STPR-F115(003)	Agreement Number LA7993	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

VI. Payment and Partial Reimbursement

The total cost of the project, including all review and engineering costs and other expenses of the State, is to be paid by the Agency and by the Federal Government. Federal funding shall be in accordance with the Federal Transportation Act, as amended, 2 CFR Part 200. The State shall not be ultimately responsible for any of the costs of the project. The Agency shall be ultimately responsible for all costs associated with the project which are not reimbursed by the Federal Government. Nothing in this agreement shall be construed as a promise by the State as to the amount or nature of federal participation in this project.

The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

The State will pay for State incurred costs on the project. Following payment, the State shall bill the Federal Government for reimbursement of those costs eligible for federal participation to the extent that such costs are attributable and properly allocable to this project. The State shall bill the Agency for that portion of State costs which were not reimbursed by the Federal Government (see Section IX).

VII. Audit of Federal Consultant Contracts

The Agency, if services of a consultant are required, shall be responsible for audit of the consultant's records to determine eligible federal aid costs on the project. The report of said audit shall be in the Agency's files and made available to the State and the Federal Government.

An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

If upon audit it is found that overpayment or participation of federal money in ineligible items of cost has occurred, the Agency shall reimburse the State for the amount of such overpayment or excess participation.

IX. Payment of Billing

The Agency agrees that if payment or arrangement for payment of any of the State's billing relative to the project (e.g., State force work, project cancellation, overpayment, cost ineligible for federal participation, etc.) is not made to the State within 45 days after the Agency has been billed, the State shall effect reimbursement of the total sum due from the regular monthly fuel tax allotments to the Agency from the Motor Vehicle Fund. No additional Federal project funding will be approved until full payment is received unless otherwise directed by the Director, Local Programs.

Project Agreement End Date - This date is based on your projects Period of Performance (2 CFR Part 200.309).

Any costs incurred after the Project Agreement End Date are NOT eligible for federal reimbursement. All eligible costs incurred prior to the Project Agreement End Date must be submitted for reimbursement within 90 days after the Project Agreement End Date or they become ineligible for federal reimbursement.

VIII. Single Audit Act

The Agency, as a subrecipient of federal funds, shall adhere to the federal regulations outlined in 2 CFR Part 200.501 as well as all applicable federal and state statutes and regulations. A subrecipient who expends \$750,000 or more in federal awards from all sources during a given fiscal year shall have a single or program-specific audit performed for that year in accordance with the provisions of 2 CFR Part 200.501. Upon conclusion of the audit, the Agency shall be responsible for ensuring that a copy of the report is transmitted promptly to the State.

XVII. Assurances

Local Agencies receiving Federal funding from the USDOT or its operating administrations (i.e., Federal Highway Administration, Federal Transit Administration, Federal Aviation Administration) are required to submit a written policy statement, signed by the Agency Executive and addressed to the State, documenting that all programs, activities and services will be conducted in compliance with Section 504 and the Americans with Disabilities Act (ADA).



Agency FRANKLIN COUNTY		Supplement Number 5
Federal Aid Project Number STPR-F115(003)	Agreement Number LA 7993	CFDA No. 20.205 (Catalog of Federal Domestic Assistance)

The Local Agency requests to supplement the agreement number noted above.

All provisions in the basic agreement remain in effect except as modified by this supplement.

The Local Agency certifies that it is not excluded from receiving Federal funds by a Federal suspension or debarment (2 CFR Part 180). Additional changes to the agreement are as follows:

Project Description

Name Pasco-Kahlotus Road Reconstruction/Overlay II

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Termini Milepost 5.92 to Milepost 8.93

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Federal Aid Participation Ratio for CN	n. Other		0.00	0.00	0.00	0.00
	o. Agency		152,000.00	152,000.00	152,000.00	0.00
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Washington State Department of Transportation

By
Title

By
Director, Local Program
Date Executed

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The Agency shall bill the state for federal aid project costs incurred in conformity with applicable federal and state laws. The agency shall minimize the time elapsed between receipt of federal aid funds and subsequent payment of incurred costs. Expenditures by the Local Agency for maintenance, general administration, supervision, and other overhead shall not be eligible for federal participation unless a current indirect cost plan has been prepared in accordance with the regulations outlined in 2 CFR Part 200 - Uniform Admin. Requirements, Cost Principles and Audit Requirements for Federal Awards, and retained for audit.

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An audit shall be conducted by the WSDOT Internal Audit Office in accordance with generally accepted governmental auditing standards as issued by the United States General Accounting Office by the Comptroller General of the United States; WSDOT Manual M 27-50, Consultant Authorization, Selection, and Agreement Administration; memoranda of understanding between WSDOT and FHWA; and 2 CFR Part 200.501 - Audit Requirements.

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**FRANKLIN COUNTY
CRP 605
PASCO-KAHLOTUS ROAD
RECONSTRUCTION/OVERLAY II**

